

# Functional Genomics Registration Payment

You may pay for your registration by check or credit card. The instructions are below.

## Payment by Credit Card:

If you are a *new user*, sign-up to place your invoice and make a payment. This is a multi-step process.

1. Go to [this website](https://abrc.osu.edu/users/sign_up):
  - a. [https://abrc.osu.edu/users/sign\\_up](https://abrc.osu.edu/users/sign_up)
2. You will need to add in your information and click “sign up”.
3. Next, you’ll need to login to your email to confirm your email address and create your account.
4. Once you do this step, you can log-in and add your personal information. You must provide the following information before you can pay your invoice.
  - a. Your job title – select undergraduate or graduate student
  - b. Your telephone number
  - c. Your billing addresses
  - d. Your shipping address in your native language if you are located in China
  - e. Your school/organization
  - f. Your PI to pay the invoice: Jessica Weithoff
5. If you are a *returning user*...
  - a. Your username will be your email address
  - b. Reset your password
  - c. Complete your personal information
  - d. Find your invoice under the “Account Information” tab and pay using a credit card



## Payment by Check:

*Make check payable to:*

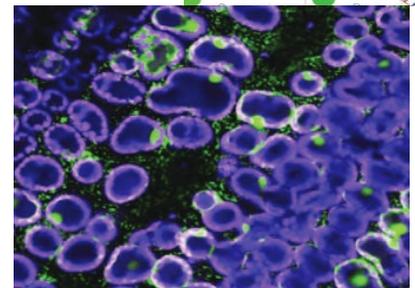
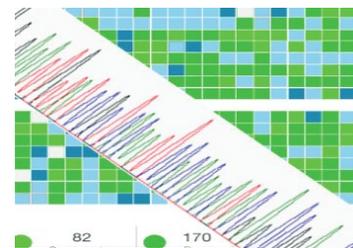
“The Ohio State University Center for Applied Plant Sciences”

*Memo:*

“FGW 2020”

*Mail to:*

David Spisak  
The Ohio State University Center for Applied Plant Sciences  
1060 Carmack Road, 012 Rightmire Hall  
Columbus, OH 43210 USA



If you have any questions in this process, please email [caps@osu.edu](mailto:caps@osu.edu)